



**REGULAR MEETING OF THE BOARD OF DIRECTORS OF TAHOE FOREST HOSPITAL DISTRICT TO BE HELD ON TUESDAY NOVEMBER 27, 2012 AT 4 PM IN THE ESKRIDGE CONFERENCE ROOM, TAHOE FOREST HOSPITAL, 10121 PINE AVENUE, TRUCKEE, CA - OPEN SESSION WILL BEGIN AT APPROXIMATELY 6:00 PM.**

**AGENDA**

1. **Call to Order**
2. **Roll Call**
3. **Clear The Agenda/Items Not On The Posted Agenda**
4. **Input Audience:** *This is an opportunity for members of the public to comment on any closed session item appearing before the Board on this agenda.*
5. **Closed Session:**
  - A. Approval of closed session minutes of 10/23/12 and 10/30/12
  - B. California Government Code Section 54956.9(a): Existing Litigation (2 cases)
  - C. California Government Code Section 54956.9(b): Potential Litigation (3 potential cases)
  - D. Government Code Section 54957: Chief Executive Officer  
Monthly Performance Evaluation/Continuation of Annual Evaluation
  - E. Health & Safety Code Section 32155: Medical Staff Quality & Credentialing
6. **Dinner Break**
7. **Open Session – Call to Order (Approximately 6 p.m.)**
8. **Clear The Agenda/Items Not On The Posted Agenda**
9. **Input – Audience:** *This is an opportunity for members of the public to address the Board on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Board cannot take action on any item not on the agenda. The Board may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.*
10. **Input From Employee Associations**
11. **Medical Staff Report**
  - A. P&T Committee
    - Annual approval of Pre-printed orders**
      - Admission Order-Minor additions of PRN medications to prevent TOV, pharmacy electrolyte protocol
      - Insulin Sliding Scale-Deletion
      - Newborn Orders-revisions not associated with medications
      - OB C-Section Post Op-revisions to help clarify sequence of pain medication
      - OB Labor-minor revision for category of labor
      - OB Post Partum-minor revision for duplicate indications of medications
      - Orthopedic In-patient-minor addition for Oxycodone
      - Orthopedic Out-patient-minor addition of Oxycodone
      - Orthopedic post TKA-minor addition of Oxycodone
    - Policies and Procedures and Protocols**
      - Aminoglycoside Protocol-Minor quality how it is monitored
      - Black Box Warning-**NEW**
      - ECC Physician Order Transcription-Minor
      - Emergency Medications-Crash Carts-Minor change for new process to secure them

ATTACHMENT 1

- Fentanyl Patch Protocol-**NEW**
  - Medication Administration- Revised 30 minute rule,
  - Parenteral Nutrition Protocol-Minor
  - Pharmacy Electrolyte Replacement Protocol-**NEW**
  - Pre-printed Order Sets-Minor
  - Unit Inspections-Minor
  - Vancomycin Pharmacy Protocol-Minor
- B. Infection Control Committee
- DPS-48 Dress & Grooming Perioperative (revised)
  - AIPC-75 Suction Canisters (revised)
  - AIPC-5 (Retired)
  - AIPC-83 MRSA screening and accompanying form (revised)
  - AIPC-34 Isolation Precautions (c diff clarification)
  - AIPC-124 TB Engineering Controls
  - AIPC- Linen Management (combined multiple policies)
- C. QA Committee
- Abbreviations Policy (revised)
  - Patient Complaint and Grievance Policy (revised)
12. **Consent Calendar:** *These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board Member, staff member or interested party may request an item to be removed from the Consent Calendar for discussion prior to voting on the Consent Calendar.*
- A. Minutes of Meetings of: 10/23/12 Special Board Meeting, 10/30/12 Special Board Meeting, 10/30/12 Special Meeting in Lieu of Regular Board Meeting ATTACHMENT 2
- B. Financial Report – October 2012 ATTACHMENT 3
13. **Chief Executive Officer’s Report** ATTACHMENT 4
- A. COO Operations Report
- B. Nursing Report
- C. Incline Village Community Hospital
- D. CIO Report
14. **Presentations/Staff Reports**
- (Discussion And/Or Action Possible)**
- A. Facilities Development Update and Discussion ATTACHMENT 5
- B. Tahoe Forest Hospital District Auxiliary Newsletter (Informational Only) ATTACHMENT 6
- C. Musculoskeletal/Orthopedic/Sports Medicine Update (Pam Hobday)
15. **Board Committee Reports/Recommendations**
- A. Finance Committee Meeting – 11/26/12 ATTACHMENT 7
- B. Personnel/Retirement Committee Meeting – 11/12/12 ATTACHMENT 8
- C. Board Quality Committee Meeting – 11/26/12 ATTACHMENT 9
- D. Upcoming Governance Committee Meeting – 12/11/12 ATTACHMENT 10
16. **Items for Board Discussion And/Or Action**
- A. Recommendation to Board to Renew Citizen’s Oversight Committee Members, Dale Chamblin, Gerald Herrick, Gary Boxeth, Christy Curtis, Gary Davis and Mark Tanner for an Additional Two Year term ATTACHMENT 11
- B. CEO Incentive Compensation Award
- C. Estes Park Institute Conference Discussion / Lessons Learned & Next Steps & Strategic Planning Process
- D. Community Recommendation to Consider Televising District Board Meetings
- E. Discussion Regarding December Board Meeting – 12/18/12

**Board of Directors Agenda  
November 27, 2012  
Page Three**

- 17. Agenda Input For Upcoming Committee Meetings**
- 18. Items for Next Meeting Board Members Reports/Closing Remarks**
- 19. Closed Session Continued, If Necessary**
- 20. Open Session**
- 21. Report of Actions Taken in Closed Session**
- 22. Adjourn**

*The next scheduled meeting of the Board of Directors of Tahoe Forest Hospital District is a Special Meeting in Lieu of Regular Meeting and will be held on **Tuesday, December 18, 2012**, Tahoe Forest Hospital, Eskridge Conference Room, 10121 Pine Avenue, Truckee, CA. A copy of the Board meeting agenda is posted on the District's web site ([www.tfhd.com](http://www.tfhd.com)) at least 72 hours to the meeting.*

Robert A. Schapper  
Chief Executive Officer

RAS:jlm

\*Denotes material (or a portion thereof) will be distributed at a later date

\*\*The entire manual/document is available for review via the Chief Executive Officer's Office.

Note: It is the policy of Tahoe Forest Hospital District to not discriminate in admissions, provisions of services, hiring, training and employment practices on the basis of color, national origin, sex, religion, age or disability including AIDS and related conditions. Tahoe Forest Hospital District is an Equal Opportunity Employer.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations for the disabled are needed (i.e., disability-related aids or other services), please contact the Executive Assistant at 582-3481 at least 24 hours in advance of the meeting.