



REGULAR MEETING OF THE BOARD OF DIRECTORS MINUTES

Thursday, May 28, 2020 at 4:00 p.m.

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the Regular Meeting of the Tahoe Forest Hospital District Board of Directors for May 28, 2020 will be conducted telephonically through Zoom. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Eskridge Conference Room will not be open for the meeting. Board Members will be participating telephonically and will not be physically present in the Eskridge Conference Room.

1. CALL TO ORDER

Meeting was called to order at 4:02 p.m.

2. ROLL CALL

Board: Alyce Wong, Board Chair; Mary Brown, Vice Chair; Art King, Secretary; Dale Chamblin, Treasurer; Michael McGarry, Board Member

Staff in attendance: Harry Weis, Chief Executive Officer; Karen Baffone, Chief Nursing Officer; Matt Mushet, In-House Counsel; Martina Rochefort, Clerk of the Board

Other: David Ruderman, Assistant General Counsel

3. DELETIONS/CORRECTIONS TO THE POSTED AGENDA

No changes were made to the agenda.

4. INPUT AUDIENCE

No public comment was received.

Open Session recessed at 4:04 p.m.

5. CLOSED SESSION

5.1. Hearing (Health & Safety Code § 32155)

Subject Matter: Annual Home Health & Hospice Quality Report

Number of items: One (1)

Discussion was held on a privileged item.

5.2. Hearing (Health & Safety Code § 32155)

Subject Matter: Third Quarter Fiscal Year 2020 Quality Dashboard Report

Number of items: One (1)

Discussion was held on a privileged item.

5.3. Hearing (Health & Safety Code § 32155)

Subject Matter: Quality Assurance Report

Number of items: One (1)

Discussion was held on a privileged item.

5.4. Approval of Closed Session Minutes

04/23/2020 – Special Meeting, 04/23/2020 – Regular Meeting

Discussion was held on a privileged item.

5.5. TIMED ITEM – 5:30PM - Hearing (Health & Safety Code § 32155)

Subject Matter: Medical Staff Credentials

Discussion was held on a privileged item.

6. DINNER BREAK

7. OPEN SESSION – CALL TO ORDER

Open Session reconvened at 6:03 p.m.

8. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

General Counsel reported the board took no reportable action on items 5.1.-5.3. The board approved item 5.4 on a 5-0 vote. Item 5.5. was also approved on a 5-0 vote.

9. DELETIONS/CORRECTIONS TO THE POSTED AGENDA

No changes were made to the agenda.

10. INPUT – AUDIENCE

No public comment was received.

11. INPUT FROM EMPLOYEE ASSOCIATIONS

No public comment was received.

12. ACKNOWLEDGMENTS

12.1. Dolores Corona was named May 2020 Employee of the Month.

12.2. Nurses Week was recognized on May 6-12, 2020.

12.3. National Hospital Week was recognized on May 10-16, 2020.

13. MEDICAL STAFF EXECUTIVE COMMITTEE

13.1. Level 3 Trauma Update

Dr. Greg Tirdel, Chief of Staff, provided an update on the Level 3 Trauma program.

The Board of Directors support pursuit of Level 4 Trauma Designation and asked for their support to be recorded in the minutes.

13.2. Medical Executive Committee (MEC) Meeting Consent Agenda

MEC recommends the following for approval by the Board of Directors:

Policies without content changes

- Diagnostic Imaging
- TFH/IVCH Pharmacy 2020 Annual Policies & Procedures List

Policies with content changes

- Late Career Provider, MSCP-1701
- Tahoe Forest Health System Formulary 2020
- Scanning Advance Directives/POLSTS into the Electronic Health Record, DHIM-2001

No public comment was received.

ACTION: Motion made by Director King, to approve the Medical Executive Committee Meeting Consent Agenda as presented, seconded by Director Brown. Roll call vote taken.

McGarry – AYE

Chamblin – AYE

King – AYE

Brown – AYE

Wong – AYE

14. CONSENT CALENDAR

14.1. Approval of Minutes of Meetings

14.1.1. 04/23/2020 – Special Meeting

14.1.2. 04/23/2020 – Regular Meeting

14.2. Financial Reports

14.2.1. Financial Report – April 2020

14.3. Approve President & Chief Executive Officer Job Description

14.3.1. President & CEO Job Description

No public comment was received.

ACTION: Motion made by Director Chamblin to approve the Consent Calendar as presented, seconded by Director McGarry Roll call vote taken.

McGarry – AYE

Chamblin – AYE

King – AYE

Brown – AYE

Wong – AYE

15. ITEMS FOR BOARD DISCUSSION

15.1. COVID-19 Update

Harry Weis, President & Chief Executive Officer, provided an update on hospital and clinic operations related to COVID-19.

16. ITEMS FOR BOARD ACTION

16.1. Contract for Exit and Security Door and Central Supply Storage Project

Dylan Crosby, Director of Facilities and Construction, presented a contract for the Exit and Security Doors and Central Supply Storage Project to J.M. Streamline, Inc. dba Streamline Construction for \$359,750.00.

ACTION: Motion made by Director Chamblin, to award the Exit and Security Doors and Central Supply Storage Project to J.M. Streamline, Inc. dba Streamline Construction for \$359,750.00 as presented, seconded by Director King. Roll call vote taken.

McGarry – AYE

Chamblin – AYE

King – AYE

Brown – AYE

Wong – AYE

16.2. President & CEO Employment Agreement with Harry Weis

Discussion was held.

ACTION: Motion made by Director McGarry, to approve the President and Chief Executive Officer Employment Agreement with Harry Weis dated July 1, 2020 as presented, seconded by Director Chamblin. Roll call vote taken.

McGarry – AYE

Chamblin – AYE

King – AYE

Brown – AYE

Wong – AYE

16.3. Resolution 2020-05

The Board of Directors reviewed and considered approval of a resolution determining to consolidate the hospital district general election with the statewide general election and authorizing the canvass of returns by the respective Boards of Supervisors of Placer and Nevada Counties, California.

No public comment was received.

ACTION: Motion made by Director Chamblin, to approve Resolution 2020-05 as presented, seconded by Director Brown. Roll call vote taken.

McGarry – AYE

Chamblin – AYE

King – AYE

Brown – AYE

Wong – AYE

16.4. Delay of Fiscal Year 2021 Budget

Discussion was held.

ACTION: Motion made by Director Chamblin, to delay the fiscal year 2021 budget presentation until September 15, 2020, seconded by Director McGarry. Roll call vote taken.

McGarry – AYE

Chamblin – AYE

King – AYE

Brown – AYE

Wong – AYE

17. DISCUSSION OF CONSENT CALENDAR ITEMS PULLED, IF NECESSARY

Not applicable.

18. BOARD COMMITTEE REPORTS

Director Brown provided an update from the recent Quality Committee.

Director McGarry provided an updated from the recent TFHS Foundation meeting.

19. BOARD MEMBERS REPORTS/CLOSING REMARKS

Director Wong reminded board members to be the role models for the community as places begin to open up in town.

20. CLOSED SESSION CONTINUED, IF NECESSARY

Not applicable.

21. OPEN SESSION

22. REPORT OF ACTIONS TAKEN IN CLOSED SESSION, IF NECESSARY

23. ADJOURN

Meeting adjourned at 7:26 p.m.