



# REGULAR MEETING OF THE BOARD OF DIRECTORS MINUTES

Thursday, September 26, 2019 at 4:00 p.m.  
Tahoe Forest Hospital – Eskridge Conference Room  
10121 Pine Avenue, Truckee, CA 96161

## 1. CALL TO ORDER

Meeting was continued by Clerk of the Board until 5:15 p.m.

Meeting was called to order at 5:15 p.m.

## 2. ROLL CALL

Board: Alyce Wong, Board Chair; Mary Brown, Vice Chair; Sarah Wolfe, Secretary; Dale Chamblin, Treasurer; Randy Hill, Board Member

Staff in attendance: Harry Weis, Chief Executive Officer; Judy Newland, Chief Operating Officer; Matt Mushet, In-house Counsel; Dylan Crosby, Director of Facilities and Construction; Ted Owens, Executive Director of Governance; Martina Rochefort, Clerk of the Board

## 3. DELETIONS/CORRECTIONS TO THE POSTED AGENDA

No changes were made to the agenda.

## 4. INPUT AUDIENCE

No public comment was received.

## 5. ITEMS FOR BOARD ACTION

### 5.1. Tahoe City Physical Therapy Expansion Bid

Discussion was held.

**ACTION:** Motion made by Director Brown, seconded by Director Chamblin, to award the contract for the Tahoe City Physical Therapy Expansion at 925 N. Lake Blvd Building C Suites C202A, C202B and C203, Tahoe City, CA 96145, to the lowest bidder, Agate Construction, Inc., for \$351,049.00 and authorize the CEO or his designee to sign the contract.

**AYES:** Directors Hill, Chamblin, Wolfe, Brown and Wong

**Abstention:** None

**NAYS:** None

**Absent:** None

Open Session recessed at 5:23 p.m.

## 6. CLOSED SESSION

### 6.1. TIMED ITEM – 5:30PM - Hearing (Health & Safety Code § 32155)

*Subject Matter: Medical Staff Credentials*

*Discussion was held on a privileged item.*

**6.2. Approval of Closed Session Minutes**

08/22/2019

*Discussion was held on a privileged item.*

**7. DINNER BREAK**

**8. OPEN SESSION – CALL TO ORDER**

Meeting reconvened at 6:00 p.m.

**9. REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

General Counsel reported the board considered two items on their closed session agenda. Item 6.1. was approved on a 5-0 vote. Item 6.2. was approved on a 5-0 as amended.

**10. DELETIONS/CORRECTIONS TO THE POSTED AGENDA**

Item 16.6.2 was pulled from the agenda.

**11. INPUT – AUDIENCE**

Public comment was received from Howard Bronstone.

**12. INPUT FROM EMPLOYEE ASSOCIATIONS**

No public comment was received.

**13. SAFETY FIRST**

**13.1.** Matt Mushet presented the September Safety First Topic on hand hygiene.

**14. ACKNOWLEDGMENTS**

**14.1.** Sheila Sims was named September 2019 Employee of the Month.

**14.2.** TFHS received Own the Bone 2020 Star Performer Recognition.

**14.3.** International Infection Prevention Week is October 13-19, 2019.

**15. MEDICAL STAFF EXECUTIVE COMMITTEE**

**15.1.** Medical Executive Committee (MEC) Meeting Consent Agenda

*MEC recommends the following for approval by the Board of Directors:*

Privilege Form (with changes): Emergency Medicine Privilege Form

Discussion was held.

No public comment was received.

**ACTION:** Motion made by Director Chamblin, seconded by Director Brown, to approve the Medical Executive Committee (MEC) Meeting Consent Agenda as presented.

**AYES:** Directors Hill, Chamblin, Wolfe, Brown and Wong

**Abstention:** None

**NAYS:** None

**Absent:** None

Regular Meeting of the Board of Directors of Tahoe Forest Hospital District  
**September 26, 2019 MINUTES – Continued**

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**16. CONSENT CALENDAR**

These items are expected to be routine and non-controversial. They will be acted upon by the Board without discussion. Any Board Member, staff member or interested party may request an item to be removed from the Consent Calendar for discussion prior to voting on the Consent Calendar.

**16.1. Approval of Minutes of Meetings**

16.1.1. 08/22/2019

**16.2. Financial Reports**

16.2.1. Financial Report – August 2019

**16.3. Staff Reports**

16.3.1. CEO Board Report

16.3.2. COO Board Report

16.3.3. CNO Board Report

16.3.4. CIIO Board Report

16.3.5. CMO Board Report

**16.4. Approve Revised Tahoe Forest Health System Foundation Bylaws**

16.4.1. Tahoe Forest Health System Foundation Bylaws

**16.5. Approve Revised Committee Charter**

16.5.1. Governance Committee Charter

**16.6. Policy Review**

16.6.1. ABD-02 President & Chief Executive Officer Compensation

16.6.2. ABD-19 Onboarding and Continuing Education for Board Members

Director Chamblin pulled items 16.3.3. 16.3.4. and 16.3.5.

**ACTION: Motion made by Director Brown, seconded by Director Wolfe, to approve the consent calendar excluding items 16.3.3., 16.3.4., 16.3.5. and 16.6.2.**

**AYES: Directors Hill, Chamblin, Wolfe, Brown and Wong**

**Abstention: None**

**NAYS: None**

**Absent: None**

**17. ITEMS FOR BOARD DISCUSSION**

**17.1. KidsZone Museum**

KidsZone Museum Executive Director, Carol Meagher, presented on the future expansion plan of the KidsZone Museum.

**17.2. Wellness Neighborhood Annual Report**

Maria Martin, Director of Wellness Neighborhood and Community Health, presented the 2019 Wellness Neighborhood Annual Report.

Public comment was received from Dr. Chris Arth.

**18. ITEMS FOR BOARD ACTION**

**18.1. Resolution 2019-09**

The Board of Directors considered approval of a resolution approving and authorizing the execution of the Joint Exercise of Powers Agreement creating the Truckee Tahoe Workforce Housing Agency.

Public comment was received from Alex MacLennan.

**ACTION:** Motion made by Director Chamblin, seconded by Director Brown, to approve Resolution 2019-09 as presented. Roll call vote taken.

Wolfe – AYE

Hill – AYE

Chamblin – AYE

Brown – AYE

Wong - AYE

**19. DISCUSSION OF CONSENT CALENDAR ITEMS PULLED, IF NECESSARY**

Discussion was held on item 16.3.3.

Discussion was held on item 16.3.4.

Discussion was held on item 16.3.5.

**ACTION:** Motion made by Director Chamblin, seconded by Director Brown, to approve items 16.3.3., 16.3.4. and 16.3.5. as presented.

**AYES:** Directors Hill, Chamblin, Wolfe, Brown and Wong

**Abstention:** None

**NAYS:** None

**Absent:** None

**20. BOARD COMMITTEE REPORTS**

Director Chamblin provided a report from the August 29, 2019 Finance Committee meeting. Director Wong provided a report from the September 19, 2019 Governance Committee meeting.

**21. BOARD MEMBERS REPORTS/CLOSING REMARKS**

Chair Wong thanked Director Hill for his service as a TFHD Board Member.

**22. CLOSED SESSION CONTINUED, IF NECESSARY**

Not applicable.

**23. OPEN SESSION**

Not applicable.

**24. REPORT OF ACTIONS TAKEN IN CLOSED SESSION, IF NECESSARY**

Not applicable.

**25. ADJOURN**

Meeting adjourned at 7:49 p.m.