



TAHOE FOREST HOSPITAL DISTRICT

Special Meeting of the Board of Directors

Apr 13, 2015 at 08:00 AM - 12:00 PM

Eskridge Conference Room

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Meeting Book - 2015 Apr 13 Special Meeting of the Board of Directors

Agenda Packet Contents

AGENDA

2015 Apr 13 Special Board_Agenda

Page 3

ITEMS 1 - 7 See Agenda

8. ITEMS FOR BOARD DISCUSSION AND POSSIBLE ACTION

8.1. Leadership Transition Plan

8.1.1. Consideration of Internal Candidates for Position of Interim Chief Executive Officer and possible appointment of Interim Chief Executive Officer

No related materials

8.1.2. Consideration of Authorizing Engagement with Outside Firm for Chief Executive Officer Interim Placement and Position Recruitment

a) Informational Report

Page 5

b) Recruitment Cost Summary

Page 6

8.2. Consideration of Initiating Request for Proposal Related to General Counsel Services

No related materials

ITEMS 9 - 15 See Agenda



SPECIAL MEETING OF THE BOARD OF DIRECTORS OF TAHOE FOREST HOSPITAL DISTRICT

AGENDA

Monday, April 13, 2015 at 9:30 a.m.

Eskridge Conference Room,
Tahoe Forest Hospital, 10121 Pine Avenue, Truckee, CA

1. CALL TO ORDER

2. ROLL CALL

3. CLEAR THE AGENDA/ITEMS NOT ON THE POSTED AGENDA ◆

4. INPUT – AUDIENCE

This is an opportunity for members of the public to address the Board on items which are or are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Board cannot take action on any item not on the agenda. The Board may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.

5. INPUT FROM EMPLOYEE ASSOCIATIONS

This is an opportunity for members of the Employee Associations to address the Board on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes.

6. CLOSED SESSION:

- 6.1.** Government Code Section 54957: Consideration of Internal Candidates for Position of Interim Chief Executive Officer and possible appointment of Interim Chief Executive Officer

7. OPEN SESSION

8. ITEMS FOR BOARD DISCUSSION AND POSSIBLE ACTION

8.1. Leadership Transition Plan ◆

- 8.1.1. Consideration of Internal Candidates for Position of Interim Chief Executive Officer and possible appointment of Interim Chief Executive Officer
- 8.1.2. Consideration of Authorizing Engagement with Outside Firm for Chief Executive Officer Interim Placement and Position Recruitment

8.2. Consideration of Initiating Request for Proposal related to General Counsel Services ◆

The Board will discuss and consider initiating a Request for Proposal (RFP) related to District General Counsel services.

9. CLOSED SESSION CONTINUED, IF NECESSARY

10. OPEN SESSION

11. AGENDA INPUT FOR UPCOMING COMMITTEE MEETINGS

12. ITEMS FOR NEXT MEETING

13. BOARD MEMBERS REPORTS/CLOSING REMARKS

14. MEETING EFFECTIVENESS ASSESSMENT..... ATTACHMENT

The Board will identify and discuss any occurrences during the meeting that impacted the effectiveness and value of the meeting.

15. ADJOURN

The next regularly scheduled meeting of the Board of Directors of Tahoe Forest Hospital District is April 28, 2015, 11603 Donner Pass Rd., Truckee, CA. A copy of the Board meeting agenda is posted on the District's web site (www.tfhd.com) at least 72 hours prior to the meeting or 24 hours prior to a Special Board Meeting.

*Denotes material (or a portion thereof) may be distributed later.

Note: It is the policy of Tahoe Forest Hospital District to not discriminate in admissions, provisions of services, hiring, training and employment practices on the basis of color, national origin, sex, religion, age or disability including AIDS and related conditions.

Equal Opportunity Employer. The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations for the disabled are needed (i.e., disability-related aids or other services), please contact the Executive Assistant at 582-3481 at least 24 hours in advance of the meeting.



Board Informational Report

By: Jayne O'Flanagan
CHRO

DATE: April 10, 2015

Cost related to interim and permanent COE search

Following presentations at the April 2, 2015 Board meeting HFS and B.E. Smith were asked to present detailed information on the cost of a search for interim placement and permanent placement of a CEO.

A spreadsheet is attached for your review.

Interim CEO Costs	HFS	BE Smith
Search Fee	\$0.00	\$5,000.00
Weekly compensation	\$12,500	\$12,500
Housing	District Provided	see below
Incidentals	\$900 each week estimated	\$1,800 each week set fee
Food- per diem rate	In above	In above
Travel to/from home	In above	In above
Car expenses	In above	In above
Leadership Advisor 2 visits		\$3,000 during contract

Permanent CEO Placement	HFS	BE Smith
Search Fee	\$0.00	\$4,500.00
Background Checks	\$0.00	\$75-\$150 per candidate
B.E. Smith on site visits x2		\$3,000
	30% of first year compensation or agreed upon flat fee	31.5% of first year compensation
Placement Fee		
Based on \$296,000 annual comp	\$87,000.00	\$91,350.00