



REGULAR MEETING OF THE BOARD OF DIRECTORS MINUTES

Thursday, February 27, 2020 at 4:00 p.m.

Tahoe Forest Hospital – Eskridge Conference Room
10121 Pine Avenue, Truckee, CA 96161

1. CALL TO ORDER

Meeting was called to order at 4:13 p.m.

2. ROLL CALL

Board: Alyce Wong, Board Chair; Mary Brown, Vice Chair; Art King, Secretary; Dale Chamblin, Treasurer

Staff in attendance: Crystal Betts, Chief Financial Officer; Alex MacLennan, Chief Human Resources Officer; Judy Newland, Chief Operating Officer; Martina Rochefort, Clerk of the Board

Other: David Ruderman, Assistant General Counsel

3. DELETIONS/CORRECTIONS TO THE POSTED AGENDA

No changes to the agenda.

4. INPUT AUDIENCE

No public comment was received.

5. BOARD MEMBER OATH OF OFFICE

Michael McGarry took his oath of office.

Open Session recessed at 4:16 p.m.

6. CLOSED SESSION

6.1. Conference with Labor Negotiator (Government Code § 54957.6)

Name of District Negotiator(s) to Attend Closed Session: Alyce Wong

Unrepresented Employee(s): President & Chief Executive Officer

Discussion was held on a privileged item.

6.2. Conference with Labor Negotiator (Government Code § 54957.6)

Name of District Negotiator(s) to Attend Closed Session: Alex MacLennan

Employee Organization(s): Employees Association and Employees Association of Professionals

Discussion was held on a privileged item.

6.3. Hearing (Health & Safety Code § 32155)

Subject Matter: 2016-2019 Peer Review Summary

Number of items: One (1)

Item was continued to later in the meeting.

6.4. Hearing (Health & Safety Code § 32155)

Subject Matter: 2016-2019 Complaints, Grievances & Compliments Report

Number of items: One (1)

Discussion was held on a privileged item.

6.5. Hearing (Health & Safety Code § 32155)

Subject Matter: July-December 2019 Service Excellence Report

Number of items: One (1)

Discussion was held on a privileged item.

6.6. Report Involving Trade Secrets (Health & Safety Code § 32106)

Discussion will concern: Proposed new programs and facilities

Estimated date of disclosure: September 2020

Item was continued to later in the meeting.

6.7. Report Involving Trade Secrets (Health & Safety Code § 32106)

Discussion will concern: Proposed new programs and facilities

Estimated date of disclosure: June 2021

Item was continued to later in the meeting.

6.8. Approval of Closed Session Minutes ◆

01/23/2020

Item was continued to later in the meeting.

6.9. TIMED ITEM – 5:30PM - Hearing (Health & Safety Code § 32155) ◆

Subject Matter: Medical Staff Credentials

Discussion was held on a privileged item.

6.10. Hearing (Health & Safety Code § 32155)

Subject Matter: Annual Exclusive Contracting Quality Review FY2019

Discussion was held on a privileged item.

7. DINNER BREAK

8. OPEN SESSION – CALL TO ORDER

Meeting reconvened at 6:06 p.m.

9. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

General Counsel reported the board was able to hear six of the closed session items and will hear the remaining four items later in the meeting. There were no reportable actions on items 6.1, 6.2, 6.4 and 6.5. Items 6.3, 6.6, 6.7 and 6.8 were moved to later in the meeting. Items 6.9 and 6.10 were both approved on a 5-0 vote.

10. DELETIONS/CORRECTIONS TO THE POSTED AGENDA

No additional changes were made to the agenda.

11. INPUT – AUDIENCE

No public comment was received.

12. INPUT FROM EMPLOYEE ASSOCIATIONS

No public comment was received.

13. SAFETY FIRST

13.1. Karen Baffone, Chief Nursing Officer, presented the February Safety First Topic on Coronavirus.

14. ACKNOWLEDGMENTS

14.1. Bailey Honea was named February 2020 Employee of the Month.

14.2. CIO Jake Dorst named to Becker's Hospital Review 100 CIOs to Know List.

15. MEDICAL STAFF EXECUTIVE COMMITTEE

15.1. Medical Executive Committee (MEC) Meeting Consent Agenda

MEC recommends the following for approval by the Board of Directors:

Annual Policy Review (no content changes)

- *Computerized Physician Order Entry – CPOE, MSGEN-1701*
- *ANS Policies and Procedures*
- *Respiratory Therapy Policies*
- *Coagulation Guidelines for Invasive Procedures, DINT-1802*
- *Acute Abdominal Pain, DTMSC-2003*
- *Chest Pain Protocol, DTMSC-2001*
- *Suspected Acute Urinary Tract Infection, DTMSC-2004*
- *Suspected Extremity Fracture or Dislocation, DTMSC-2002*
- *Suspected influenza, DTMSC-2006*
- *Suspected Streptococcal Pharyngitis – Strep Throat, DTMSC-2005*
- *Dietary Policies and Procedures*
- *Med/Surg Policies*
- *ICU Policies*

Annual Policy Review (with content changes)

- *Dues and Fees MSCP-6*
- *Fellows Residents Students Policy*
- *Medical Staff Professionalism Complaint Process, MSGEN1*
- *Enteral Feeding and Gastrointestinal Tubes, ANS-1503*
- *AHP Guidelines*

Order Sets

- *TFH Neutropenic Order Set*

Annual Plans & Reports

- *Peer Review/ Professional Practice Evaluation, MSGEN-1401*
- *Quality Assessment/ Performance Improvement (QA/PI) Plan*
- *Utilization Review Plan*
- *Risk Management Plan*

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- *Patient Safety Plan*
- *Discharge Plan*
- *Infection Control Plan*
- *Infection Control Plan Goals 2020*
- *Emergency Operations Plan*
- *Environment of Care Management Program*
- *Trauma Performance Improvement Plan*
- *Home Health & Hospice Quality Plan*

Medical Staff Privileges (with content changes)

- *Family Medicine Privileges*
- *Internal Medicine Privileges*
- *Orthopedic Surgery Privileges*

ACTION: Motion made by Director Brown, seconded by Director Chamblin, to approve Medical Executive Committee Meeting Consent Agenda as presented.

AYES: Directors Chamblin, King, Brown and Wong

Abstention: Director McGarry

NAYS: None

Absent: None

16. CONSENT CALENDAR

16.1. Approval of Minutes of Meetings

16.1.1. 01/23/2020

16.2. Financial Reports

16.2.1. Financial Report – January 2020

16.3. Staff Reports

16.3.1. CEO Board Report

16.3.2. COO Board Report

16.3.3. CNO Board Report

16.3.4. CIIO Board Report

16.3.5. CMO Board Report

16.4. Policy Review

16.4.1. Credit and Collection Policy, ABD-08

16.4.2. Financial Assistance Program Full Charity Care and Discount Partial Charity Care, ABD-09

16.4.3. Debt Management Policy, ABD-25

16.5. Approve Revised TFHD Fiduciary Responsibility Delegation Charter

16.5.1. Fiduciary Responsibility Delegation Charter

16.6. Approve Quality Assessment/Performance Improvement Plan

16.6.1. Quality Assessment/Performance Improvement (QA/PI) Plan, AQPI-05

ACTION: Motion made by Director King, seconded by Director Chamblin, to approve Consent Calendar as presented.

AYES: Directors Chamblin, King, Brown and Wong

Abstention: Director McGarry

NAYS: None

Absent: None

17. ITEMS FOR BOARD DISCUSSION

17.1. Press Ganey Physician Engagement Survey Results

Chief Medical Officer, Dr. Shawni Coll, presented the results of a recent physician engagement survey.

17.2. AHA Rural Health Care Leadership Conference Takeaways

Discussion was held on topics addressed at a recent AHA Rural Health Care Leadership Conference.

18. DISCUSSION OF CONSENT CALENDAR ITEMS PULLED, IF NECESSARY

Not applicable.

19. BOARD COMMITTEE REPORTS

Director King gave an update from a recent Governance Committee meeting.

20. BOARD MEMBERS REPORTS/CLOSING REMARKS

None.

21. CLOSED SESSION CONTINUED, IF NECESSARY

Items 6.3, 6.6, 6.7 and 6.8 were reviewed.

6. OPEN SESSION

7. REPORT OF ACTIONS TAKEN IN CLOSED SESSION, IF NECESSARY

General Counsel noted there was no reportable action on items 6.3, 6.6, and 6.7.
Item 6.8. Closed Minutes was approved on a 4-0 vote with one abstention.

8. ADJOURN

Meeting adjourned at 7:42 p.m.