



# REGULAR MEETING OF THE BOARD OF DIRECTORS MINUTES

Thursday, January 23, 2020 at 4:00 p.m.  
Tahoe Forest Hospital – Eskridge Conference Room  
10121 Pine Avenue, Truckee, CA 96161

## 1. CALL TO ORDER

Meeting was called to order at 4:06 p.m.

## 2. ROLL CALL

Board: Alyce Wong, Board Chair; Mary Brown, Vice Chair; Art King, Secretary; Dale Chamblin, Treasurer

Staff in attendance: Harry Weis, Chief Executive Officer; Judy Newland, Chief Operating Officer; Crystal Betts, Chief Financial Officer; Karen Baffone, Chief Nursing Officer; Dr. Shawni Coll, Chief Medical Officer; Matt Mushet, In-house Counsel; Scott Baker, VP Provider Services; Janet Van Gelder, Director of Quality; Dawn Colvin, Patient Safety Officer; Martina Rochefort, Clerk of the Board

Other: David Ruderman, Assistant General Counsel

## 3. DELETIONS/CORRECTIONS TO THE POSTED AGENDA

Board Chair pulled items 5 and 6 from the agenda.

## 4. INPUT AUDIENCE

No public comment was received.

## 5. BOARD VACANCY APPOINTMENT

Item was removed from the agenda.

## 6. BOARD MEMBER OATH OF OFFICE

Item was removed from the agenda.

CMO departed the meeting at 4:08 p.m.

Open Session recessed at 4:08 p.m.

## 7. CLOSED SESSION

### 7.1. Conference with Legal Counsel; Anticipated Litigation (Gov. Code § 54956.9(d)(2) & (d)(3))

*A point has been reached where, in the opinion of the Board on the advice of its legal counsel, based on the below-described existing facts and circumstances, there is a significant exposure to litigation against the District.*

*Receipt of Claim pursuant to Tort Claims Act or other written communication threatening litigation (copy available for public inspection in Clerk's office). (Gov. Code 54956.9 (e)(3))*

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*Name of Person Threatening Litigation: Robert Lynn*

Discussion was held on a privileged item.

**7.2. Hearing (Health & Safety Code § 32155)**

*Subject Matter: Quality Assurance Report*

*Number of items: One (1)*

Discussion was held on a privileged item.

**7.3. Hearing (Health & Safety Code § 32155)**

*Subject Matter: Fourth Quarter 2019 Corporate Compliance Report*

*Number of items: One (1)*

Discussion was held on a privileged item.

**7.4. Approval of Closed Session Minutes**

12/19/2019

Discussion was held on a privileged item.

**7.5. TIMED ITEM – 5:30PM - Hearing (Health & Safety Code § 32155)**

*Subject Matter: Medical Staff Credentials*

Discussion was held on a privileged item.

**8. DINNER BREAK**

**9. OPEN SESSION – CALL TO ORDER**

Open Session reconvened at 6:00 p.m.

**10. REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

General Counsel reported the board considered five items in closed session. There were no reportable actions on items 7.1.- 7.3. Item 7.4. Closed Session Minutes was approved on a 4-0 vote. Item 7.5. Medical Staff Credentials was also approved on 4-0 vote.

**11. DELETIONS/CORRECTIONS TO THE POSTED AGENDA**

Items 5 and 6 were pulled from the agenda.

**12. INPUT – AUDIENCE**

No public comment was received.

**13. INPUT FROM EMPLOYEE ASSOCIATIONS**

No public comment was received.

**14. SAFETY FIRST**

**14.1.** Chief Nursing Officer Karen Baffone presented the January Safety First Topic on coronavirus.

**15. ACKNOWLEDGMENTS**

**15.1.** Dan Dotta was named January 2020 Employee of the Month.

**15.2.** Tahoe Forest Hospital received recognition from CHHS for the 2019 Opioid Care Honor Roll Program.

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**16. MEDICAL STAFF EXECUTIVE COMMITTEE**

**16.1. Medical Executive Committee (MEC) Meeting Consent Agenda**

*MEC recommends the following for approval by the Board of Directors:  
Annual Policy Review (no content changes)*

- *Postpartum-Post Partum Hemorrhage, DWFC-1490*
- *Labor-Trial of Labor after Cesarean, DWFC-1502*

Discussion was held.

**ACTION: Motion made by Director King, seconded by Director Chamblin, to approve the Medical Executive Committee Meeting Consent Agenda as presented.**

**AYES: Directors Chamblin, King, Brown and Wong**

**Abstention: None**

**NAYS: None**

**Absent: None**

**17. CONSENT CALENDAR**

These items are expected to be routine and non-controversial. They will be acted upon by the Board without discussion. Any Board Member, staff member or interested party may request an item to be removed from the Consent Calendar for discussion prior to voting on the Consent Calendar.

**17.1. Approval of Minutes of Meetings**

**17.1.1. 12/19/2019**

**17.2. Financial Reports**

**17.2.1. Financial Report – December 2019**

**17.3. Staff Reports**

**17.3.1. CEO Board Report**

**17.3.2. COO Board Report**

**17.3.3. CNO Board Report**

**17.3.4. CIO Board Report**

**17.3.5. CMO Board Report**

**17.4. Approve Resolution of Endorsement for Mountain Gateway Center**

**17.4.1. Resolution 2020-01**

**17.5. Approve Resolution Adopting Board Compensation Policy**

**17.5.1. Resolution 2020-02**

No public comment was received.

**ACTION: Motion made by Director Brown, seconded by Director King, to approve the consent calendar as presented.**

**AYES: Directors Chamblin, King, Brown and Wong**

**Abstention: None**

**NAYS: None**

**Absent: None**

**18. ITEMS FOR BOARD DISCUSSION**

**18.1. Retirement Committee Update**

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Brian Montanez of Multnomah Group provided a semi-annual update from the Retirement Committee.

The Board of Director directed the Retirement Committee to bring a redline version of the charter to the next board meeting.

**18.2. BETA HEART Update**

Patient Safety Officer provided an update on the five domains of the BETA HEART program.

**18.3. Navigation Program Update**

CNO provided an update on the District's Care Navigation program.

**18.4. Board Education**

**18.4.1. Rural Health Clinics**

VP Provider Services provided education on rural health clinics.

**19. ITEMS FOR BOARD ACTION**

**19.1. Corporate Compliance Report**

Jim Hook of the Fox Group, Corporate Compliance Officer, presented Fourth Quarter 2019 Corporate Compliance Report. Discussion was held.

**ACTION: Motion made by Director Chamblin, seconded by Director King, to approve the Fourth Quarter 2019 Corporate Compliance Report.**

**AYES: Directors Chamblin, King, Brown and Wong**

**Abstention: None**

**NAYS: None**

**Absent: None**

**19.2. Corporate Compliance Work Plan**

Jim Hook of the Fox Group, Corporate Compliance Officer, presented 2020 Corporate Compliance Work Plan.

Public comment was received from Judy Newland, Chief Operating Officer.

**ACTION: Motion made by Director Brown, seconded by Director King, to approve the 2020 Corporate Compliance Work Plan.**

**AYES: Directors Chamblin, King, Brown and Wong**

**Abstention: None**

**NAYS: None**

**Absent: None**

**20. DISCUSSION OF CONSENT CALENDAR ITEMS PULLED, IF NECESSARY**

Not applicable.

**21. BOARD COMMITTEE REPORTS**

Director Chamblin provided an update from yesterday's Board Finance Committee. CFO provided

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additional information on challenges the District is facing with its accounts receivables post conversion.

Director Brown provided an update from yesterday's Board Quality Committee.

Director Wong shared an update from the January Tahoe Forest Health System Foundation meeting.

**22. BOARD MEMBERS REPORTS/CLOSING REMARKS**

Director King reported Best of Tahoe Chefs is set for May 31, 2020 this year.

**23. CLOSED SESSION CONTINUED, IF NECESSARY**

Not applicable.

**24. OPEN SESSION**

**25. REPORT OF ACTIONS TAKEN IN CLOSED SESSION, IF NECESSARY**

**26. ADJOURN**

Meeting adjourned at 7:37 p.m.