



# REGULAR MEETING OF THE BOARD OF DIRECTORS MINUTES

Thursday, November 29, 2018 at 4:00 p.m.

Tahoe Truckee Unified School District  
11603 Donner Pass Road, Truckee, CA 96161

## 1. CALL TO ORDER

Meeting was called to order at 4:01 p.m.

## 2. ROLL CALL

Board: Dale Chamblin, Board President; Randy Hill, Vice President; Charles Zipkin, M.D., Treasurer; Alyce Wong, Secretary; Mary Brown, Board Member

Staff in attendance: Harry Weis, Chief Executive Officer; Crystal Betts, Chief Financial Officer; Judy Newland, Chief Operating Officer; Karen Baffone, Chief Nursing Officer; Matt Mushet, In-House Counsel; Janet Van Gelder, Director of Quality and Regulations; Lorna Tirman, Patient Experience Specialist; Martina Rochefort, Clerk of the Board

Other: David Ruderman, Assistant General Counsel

## 3. DELETIONS/CORRECTIONS TO THE POSTED AGENDA

No changes were made to the agenda.

## 4. INPUT AUDIENCE

No public comment was received.

Open Session recessed at 4:02 p.m.

## 5. CLOSED SESSION

### 5.1. Hearing (Health & Safety Code § 32155)

*Subject Matter: Third Quarter 2018 Service Excellence Report*

*Number of items: One (1)*

Discussion was held on a privileged item.

### 5.2. Hearing (Health & Safety Code § 32155)

*Subject Matter: Quality Summary Report*

*Number of items: One (1)*

Discussion was held on a privileged item.

### 5.3. Conference with Real Property Negotiator (Gov. Code § 54956.8)

*APN: 18-570-58*

*Agency Negotiator: Judith Newland*

*Negotiating Parties: Gateway Properties*

*Under Negotiation: Price*

Discussion was held on a privileged item.

**5.4. Approval of Closed Session Minutes**

10/25/2018

Discussion was held on a privileged item.

**5.5. TIMED ITEM – 5:30PM – Hearing (Health & Safety Code § 32155)**

*Subject Matter: Medical Staff Credentials*

Discussion was held on a privileged item.

**6. DINNER BREAK**

**7. OPEN SESSION – CALL TO ORDER**

Open Session reconvened at 5:59 p.m.

**8. REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

General Counsel reported the board considered five items in closed session. There was no reportable action on items 5.1-5.3. Both 5.4 and 5.5 were approved on a 5-0 vote.

**9. DELETIONS/CORRECTIONS TO THE POSTED AGENDA**

No changes were made to the agenda.

**10. INPUT – AUDIENCE**

Public comment was received by Peter Beaupre.

**11. INPUT FROM EMPLOYEE ASSOCIATIONS**

No public comment was received.

**12. SAFETY FIRST**

**12.1.** Karen Baffone, Chief Nursing Officer, presented SBAR communication for the November Safety First topic.

**13. ACKNOWLEDGMENTS**

**13.1.** Dennis Clark was named November 2018 Employee of the Month.

**13.2.** TFH received HHS 2018 Achievement Award for C-Section rate of 23.9% or lower.

**13.3.** National Nurse Practitioner Week was November 11-17, 2018.

**13.4.** Wildfire relief donations can be made through the North Valley Community Foundation ([nvcf.org](http://nvcf.org)) in Chico.

**14. MEDICAL STAFF EXECUTIVE COMMITTEE**

**14.1.** Medical Executive Committee (MEC) Meeting Consent Agenda

MEC recommends the following for approval by the Board of Directors: *DMNT-12 Neutropenic Diet Precautions Policy*

Board directed the following edits be made:

-Change “should” to “shall” in Procedure section, item C.

-Add “guidelines” to end of sentence in Procedure section, item C.

**ACTION:** Motion made by Director Zipkin, seconded by Director Wong, to approve the Medical Executive Committee Meeting Consent Calendar with changes discussed.  
**AYES:** Directors Brown, Wong, Zipkin, Hill and Chamblin  
**Abstention:** None  
**NAYS:** None  
**Absent:** None

## **15. CONSENT CALENDAR**

These items are expected to be routine and non-controversial. They will be acted upon by the Board without discussion. Any Board Member, staff member or interested party may request an item to be removed from the Consent Calendar for discussion prior to voting on the Consent Calendar.

### **15.1. Approval of Minutes of Meetings**

15.1.1. 10/25/2018

### **15.2. Financial Reports**

15.2.1. Financial Report – October 2018

### **15.3. Staff Reports**

15.3.1. CEO Board Report

15.3.2. COO Board Report

15.3.3. CNO Board Report

15.3.4. CIO Board Report

15.3.5. CMO Board Report

15.3.6. CHRO Board Report

### **15.4. Policy Review**

15.4.1. Second Reading of Proposed Revisions to TFHD Board of Directors Bylaws

### **15.5. Contracts**

15.5.1. Jeffrey Dodd, MD – Professional Services Agreement

15.5.2. Andrew P. Ringnes, Inc – Second Amendment to Professional Services Agreement

15.5.3. Paul Haeder, MD – First Amendment to Professional Services Agreement

Director Zipkin pulled item 15.2. and Director Hill pulled item 15.4.1.

**ACTION:** Motion made by Director Wong, seconded by Director Brown, to approve the Consent Calendar excluding item 15.2. and item 15.4.1.  
**AYES:** Directors Brown, Wong, Zipkin, Hill and Chamblin  
**Abstention:** None  
**NAYS:** None  
**Absent:** None

## **16. ITEMS FOR BOARD DISCUSSION**

### **16.1. Board Education**

#### **16.1.1. Mental & Behavioral Health**

CNO and Scott Baker, Executive Director of Physician Services, presented on mental and behavioral health. Discussion was held.

### **16.2. PRIME Update**

Eileen Knudson, Director of PRIME, provided an update on the PRIME program. Discussion was held.

**16.3. Annual Accomplishments Report – Fiscal Year 2018**

TFHD Administrative Council presented accomplishments from fiscal year 2018. Discussion was held.

**17. DISCUSSION OF CONSENT CALENDAR ITEMS PULLED, IF NECESSARY**

Item 15.2. was discussed.

**ACTION: Motion made by Director Zipkin, seconded by Director Wong, to approve Consent Calendar item 15.2, Financial Reports.**

No public comment was received.

**AYES: Directors Brown, Wong, Zipkin, Hill and Chamblin**

**Abstention: None**

**NAYS: None**

**Absent: None**

Item 15.4.1. was discussed.

**ACTION: Motion made by Director Hill, seconded by Director Brown, to approve Consent Calendar item 15.4.1, Board of Director Bylaws.**

No public comment was received.

**AYES: Directors Brown, Wong, Zipkin, Hill and Chamblin**

**Abstention: None**

**NAYS: None**

**Absent: None**

**18. BOARD COMMITTEE REPORTS/RECOMMENDATIONS FOR DISCUSSION AND/OR ACTION**

**18.1. Executive Compensation Committee Meeting – 10/29/2018**

Director Wong provided an update from the recent Executive Compensation Committee.

**18.2. Quality Committee Meeting – 11/06/2018**

Director Wong provided an update from the recent Quality Committee.

**18.3. Governance Committee Meeting – No meeting held in November.**

**18.4. Finance Committee Meeting – No meeting held in November.**

**19. AGENDA INPUT FOR UPCOMING COMMITTEE MEETINGS**

None.

**20. ITEMS FOR NEXT MEETING**

None.

**21. BOARD MEMBERS REPORTS/CLOSING REMARKS**

Thank you to CFO for her update and work on the customer service program.

**22. CLOSED SESSION CONTINUED, IF NECESSARY**

Not applicable.

**23. OPEN SESSION**

**24. REPORT OF ACTIONS TAKEN IN CLOSED SESSION, IF NECESSARY**

**25. ADJOURN**

**Meeting adjourned at 8:28 p.m.**