



REGULAR MEETING OF THE BOARD OF DIRECTORS MINUTES

Thursday, June 28, 2018 at 4:00 p.m.

Tahoe Truckee Unified School District
11603 Donner Pass Road, Truckee, CA 96161

1. CALL TO ORDER

Meeting was called to order at 4:01 p.m.

2. ROLL CALL

Board: Dale Chamblin, Board President; Randy Hill, Vice President; Charles Zipkin, M.D., Treasurer; Mary Brown, Board Member

Staff in attendance: Harry Weis, Chief Executive Officer; Crystal Betts, Chief Financial Officer; Judy Newland, Chief Operating Officer; Dr. Shawni Coll, Chief Medical Officer; Matt Mushet, In-House Counsel; Janet Van Gelder, Director of Quality and Regulations; Martina Rochefort, Clerk of the Board

Other: David Ruderman, Assistant General Counsel

Absent: Alyce Wong, Secretary

3. DELETIONS/CORRECTIONS TO THE POSTED AGENDA

Item 14.1. was removed from the agenda.

4. INPUT AUDIENCE

No public comment was received.

Open Session recessed at 4:03 p.m.

5. CLOSED SESSION

5.1. Hearing (Health & Safety Code § 32155) ◆

Subject Matter: First Quarter 2018 Quality Report

Number of items: One (1)

Discussion was held on a privileged matter.

5.2. Conference with Legal Counsel; Initiation of Litigation (Gov. Code § 54956.9(d)(4))

Number of Potential Cases: One (1)

Discussion was held on a privileged matter.

5.3. Report Involving Trade Secrets (Health & Safety Code § 32106)

Discussion will concern: potential new service

Estimated date of disclosure: August 2018

Discussion was held on a privileged matter.

5.4. Approval of Closed Session Minutes ◆

05/24/2018

Discussion was held on a privileged matter.

5.5. TIMED ITEM – 5:30PM – Hearing (Health & Safety Code § 32155)◆

Subject Matter: Medical Staff Credentials

Discussion was held on a privileged matter.

6. DINNER BREAK

7. OPEN SESSION – CALL TO ORDER

Open Session reconvened at 5:00 p.m.

8. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

General Counsel stated there were five items considered in closed session. There was no reportable action taken on items 5.1.-5.3. Items 5.4. and 5.5. were each approved on a 4-0 vote.

9. DELETIONS/CORRECTIONS TO THE POSTED AGENDA

Item 14.1. was removed from the agenda.

10. INPUT – AUDIENCE

No public comment was received.

11. INPUT FROM EMPLOYEE ASSOCIATIONS

No public comment was received.

12. ACKNOWLEDGMENTS

12.1. Julie Lorrain was named June 2018 Employee of the Month.

12.2. Dylan Crosby was recognized for completion of the Chamber Leadership Program.

12.3. Dan Coll, PA and Dr. Andrew Ringnes were recognized for their recent work with local students at an Anatomy Lab event.

13. CONSENT CALENDAR◆

These items are expected to be routine and non-controversial. They will be acted upon by the Board without discussion. Any Board Member, staff member or interested party may request an item to be removed from the Consent Calendar for discussion prior to voting on the Consent Calendar.

13.1. Approval of Minutes of Meetings

13.1.1. 05/24/2018

13.2. Financial Reports

13.2.1. Financial Report – May 2018

13.3. Staff Reports

13.3.1. CEO Board Report

13.3.2. COO Board Report

13.3.3. CNO Board Report

13.3.4. CIIO Board Report

13.3.5. CMO Board Report

13.4. Policy Review

13.4.1. ABD-12 Guidelines for Business by TFHD Board of Directors

13.4.2. TFHD Ticket and Pass Distribution Policy

Director Zipkin pulled item 13.4.1. for further discussion.

ACTION: Motion made by Director Zipkin, seconded by Director Hill, to approve the Consent Calendar as presented excluding item 13.4.1.

AYES: Directors Brown, Zipkin, Hill and Chamblin

Abstention: None

NAYS: None

Absent: Director Wong

14. ITEMS FOR BOARD ACTION ♦

14.1. Resolution 2018-05 ♦

Item was removed from the agenda.

15. ITEMS FOR BOARD DISCUSSION

15.1. Patient & Family Advisory Council

Anne Liston, Patient and Family Advisory Council member, provided an update on the council's efforts.

15.2. Patient Safety Report

Janet Van Gelder, Director of Quality and Regulations provided an update on patient safety activities.

Director Brown requested a future presentation on High Reliability Organization and Just Culture.

15.3. Strategic Planning Update

Harry Weis, Chief Executive Officer, provided an update on the Strategic Planning process.

15.4. Revenue Cycle Update

Crystal Betts, Chief Financial Officer provided an update to the Board of Directors on the District's Revenue Cycle process.

16. DISCUSSION OF CONSENT CALENDAR ITEMS PULLED, IF NECESSARY

Item 13.4.1. was discussed.

Discussion was held on the wording in section G2 of ABD-12 Guidelines for Business by TFHD Board of Directors. Counsel stated the wording comes from the Brown Act and requires a super majority which is 4 for a board composed of five directors. Counsel will clarify wording in the Brown Act.

The board directed the wording in section G2 be changed to "If at least four members of the board are present and agreed."

ACTION: Motion made by Director Zipkin, seconded by Director Hill, to approve item 13.4.1. from Consent Calendar with the amendment noted above.

AYES: Directors Brown, Zipkin, Hill and Chamblin

Abstention: None

NAYS: None

Absent: Director Wong

17. BOARD COMMITTEE REPORTS/RECOMMENDATIONS FOR DISCUSSION AND/OR ACTION

17.1. Governance Committee Meeting – 06/11/2018

Director Brown provided an update from the recent Governance Committee meeting.

17.2. Quality Committee Meeting – No meeting held in June.

17.3. Executive Compensation Committee Meeting – No meeting held in June.

17.4. Finance Committee Meeting – No meeting held in June.

18. AGENDA INPUT FOR UPCOMING COMMITTEE MEETINGS

-Written request for agenda items to next Governance Committee meeting.

19. ITEMS FOR NEXT MEETING

None.

20. BOARD MEMBERS REPORTS/CLOSING REMARKS

None.

21. CLOSED SESSION CONTINUED, IF NECESSARY

Not applicable.

22. OPEN SESSION

23. REPORT OF ACTIONS TAKEN IN CLOSED SESSION, IF NECESSARY

Not applicable.

24. ADJOURN

Open Session adjourned at 7:23 p.m.